



Regular mail: ESG Managers® Portfolios PO Box 55389 Boston MA 02205-5389	Overnight mail: ESG Managers® Portfolios c/o BFDS 30 Dan Road, Suite #55389 Canton, MA 02021-2809 Telephone: 888.374.8920
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## Shareholders Service Form

**Use this form to:**

1. Authorize Telephone Exchange, Purchase\* and Redemption\* privileges for your ESG Managers® account;
2. Provide banking information for the Electronic Transfer of Funds between your ESG Managers® account(s) and your checking or savings account;
3. Establish an Automatic Investment Plan for your ESG Managers® account.
4. Establish a Systematic Withdrawal Plan for your ESG Managers® account.
5. Update your Cost Basis Method.
6. Update your Distribution Options
7. To change your address, complete section A, check the box to indicate it is new information, then sign in section F.

For help with filling out this form please call Shareholder Services at 888.374.8920 between 8AM and 6PM ET M-F.

**A. Please tell us about your existing account(s):**

Account number			
Account number			
Account Owner's Name		Social Security/Tax ID No.	
Joint Account Owner's Name		Social Security/Tax ID No.	
Mailing Address ( )	City	State	Zip Code
Contact Phone	Email Address		

Check here if contact information above is new.

**B. Please check the options you wish to add to your account:**

- Telephone/Online Exchange** – allows you to move funds between identically registered accounts.
- Telephone/Online Purchase (Section C is required for this option)** – allows you to purchase funds by electronically debiting your checking or savings account.
- Telephone/Online Redemption** – complete Section C below to allow Telephone or Online Redemptions\* to be electronically transmitted to your bank account. If this box is checked and Section C is not completed, Telephone or Online Redemptions\* will be mailed to your address of record.
- Automatic Investment Plan (Section C is required for this option)** – allows you to invest automatically each month or quarter by electronically debiting your checking or savings account. Funds are transferred via the Automated Clearing House (ACH) system, and the plan takes approximately 20 days to become effective.

IRA accounts: Contributions made via Automatic Investment Plan will be considered current year contributions.

SEP IRA accounts: Please indicate the contribution type:  Employer  Personal IRA (If undesignated, contribution will be considered current year employer)

Please invest \$ \_\_\_\_\_ on the \_\_\_\_\_ day of each  month or  quarter, beginning in the month of \_\_\_\_\_  
 If you do not select a date for Automatic Investment, the 20th of the month will be selected as the investment date.

*If the selected date falls on a weekend or holiday, your Automatic Investment will take place on the next available business day.*

Please automatically purchase into the following Fund(s):

- ESG Managers® Aggressive Growth Portfolio      \$ \_\_\_\_\_ or \_\_\_\_\_ % (min. \$50)
- ESG Managers® Growth Portfolio                      \$ \_\_\_\_\_ or \_\_\_\_\_ % (min. \$50)
- ESG Managers® Moderate Portfolio                  \$ \_\_\_\_\_ or \_\_\_\_\_ % (min. \$50)
- ESG Managers® Conservative Portfolio              \$ \_\_\_\_\_ or \_\_\_\_\_ % (min. \$50)

**Systematic Withdrawal Plan** – allows you to automatically withdraw a fixed amount from your ESG Managers® Portfolios account. Complete Section C below to allow Systematic Withdrawals to be electronically transmitted to your bank account via the Automatic Clearing House (ACH) system, or you may have a check mailed to your address of record. The plan takes approximately 20 days to become effective. The minimum account value necessary to participate in the plan is \$10,000. (Not for use with IRA accounts. Please use the applicable IRA Withdrawal form.)  
*Please note: if you do not already have an ESG Managers® account, please also include a New Account Application with your check for a minimum of \$10,000, made payable to ESG Managers® Portfolios.*

Please withdraw \$ \_\_\_\_\_ or \_\_\_\_\_ shares on the \_\_\_\_\_ day of each  month  quarterly  semi-annually or  annually, beginning in the month of \_\_\_\_\_.

If you do not select a date for Systematic Withdrawal, the 25th of the month will be selected as the withdrawal date. *If the selected date falls on a week-end or holiday, your Systematic Withdrawal will take place on the next available business day. You will receive quarterly confirmation of these transactions.*

Please automatically withdraw from the following Fund(s):

Fund Name:	Share Class:	Amount: \$	or	%
Fund Name:	Share Class:	Amount: \$	or	%

*I hereby authorize the Fund and its transfer agent to honor instructions processed under the above-selected account options to purchase/exchange/redeem shares when directed and as specified, by transmitting the proceeds, as applicable, to me at my address of record or by debiting/crediting my preauthorized bank account. I hereby ratify any such instructions and agree to indemnify the Fund and its transfer agent from any loss, liability, cost, damage and expense for acting upon such instructions. I understand that if I submit a change of address certain privileges will be suspended for a period of 30 days, and that all checks will be issued in the name(s) of all registered owner(s).*

\*Telephone Redemptions are not permitted for SIMPLE IRA or Coverdell ESA accounts. Certain normal and premature distributions can be accepted by telephone for your Traditional, Rollover, SEP and/or Roth IRA. Transfers of assets, removal of excess contributions, death, disability or divorce distributions and any other special situations require that a written withdrawal authorization be mailed.

**C. Please provide your bank account information**

Please attach a voided, unsigned check or savings deposit slip for the bank account to be used in conjunction with electronic (ACH) transactions. In order to add banking instructions to your account, all owners must have their signatures on this form guaranteed with a Medallion Signature Guarantee (see below Section D).

- Check if applicable:  Remove the Existing Bank Information from my account and REPLACE it with the following New Bank Information  
 Add the following Bank Information to my account in ADDITION to any existing Bank Information.

Bank Name	Name(s) on Bank Account	This is a: <input type="checkbox"/> Checking <input type="checkbox"/> Savings Account
Bank Routing/ABA Number	Bank Account Number	

(Note: One common name must appear on both your ESG Managers® account registration and the bank account registration).

*You are hereby authorized to pay and charge to my account debits drawn on my account by and payable to the order of ESG Managers® Portfolios. This authority is to remain in effect until revoked by me in writing and, until you receive such notice, I agree you shall be fully protected in honoring any such check. I further agree that if any such check is dishonored, whether with or without cause and whether intentionally or inadvertently, you shall be under no liability whatsoever. This option, if exercised, shall become part of the account application and the terms, representations and conditions thereof.*

**D. Cost Basis Method**

Your cost basis election will be used to calculate the gain or loss on sales of mutual funds shares, for eligible accounts, acquired after January 1, 2012. Your election will apply to all funds. To choose a different method for each fund, please attach a letter of instruction signed by all account owners.

- Average Cost  First In, First Out (FIFO)  Last In, First Out (LIFO)  
 Highest Cost, First Out (HIFO)  Lowest Cost, First Out (LOFO)  Loss/Gain Utilization (LGUT)

Specific Lot Identification (SLID)  
 Secondary Accounting Method Selection (Average Cost is NOT a valid secondary method) \_\_\_\_\_  
Write selection here

Please visit [www.paxworld.com/costbasis](http://www.paxworld.com/costbasis) for more information regarding cost basis.

**E. Distribution Options**

- Dividends:**  Cash\*  Reinvest  
**Capital Gains:**  Cash\*  Reinvest

\*  Check here, and complete Section C, to have your cash dividends and/or capital gains electronically transmitted to your bank account.

